

**PRESENT:** Councillor Bob Swann, Chairman of Consultative Committee  
Councillor Ron Abbey, Wirral Metropolitan Borough Council  
Alan Ascott, Arch under the Bridge  
Michelle Cameron, Liverpool and Sefton Chamber of Commerce  
Councillor Keith Deakin, St Helen's Metropolitan Borough Council  
Normal Elias, passenger representative  
Councillor Stan Hill, Halton Borough Council  
Keith Levin, Liverpool Airport General Aviation Users Association  
Marshall Morris, Deputy Chairman  
Alex Naughton, Merseytravel  
Councillor Brian O'Hare, Knowsley Metropolitan Borough Council  
Simon Osborne, National Trust  
Councillor Steve Parish, Warrington Borough Council  
Steve Pearse, Friend of Liverpool Airport  
Tony Rice, disabled persons  
Councillor Michael Roche, Sefton Metropolitan  
Angus Tilston MBE, Wirral Transport Users Association  
Councillor Jeremy Wolfson, Liverpool City Council  
Others  
Robin Tudor, Head of Public Relations, Peel Airports  
Christine Smith, Customer Services  
Mike A Jones, Assistant Secretary

**1 APPOINTMENT OF CHAIRMAN**

The Assistant Secretary invited nominations for the role of Chairman.

Councillor Ron Abbey nominated Bob Swann, seconded by Steve Pearse.

There were no other nominations.

**DECIDED: That**

Councillor Bob Swann be appointed Chairman of Liverpool Airport Consultative Committee for the 2017/2018 year.

Bob Swann in the Chair

**2 APPOINTMENT OF VICE-CHAIRMAN**

The Chairman invited nominations for the role of Vice-Chairman of the Consultative Committee.

Steve Pearse nominated Marshall Morris, seconded by Normal Elias.

There were no other nominations.

**DECIDED: That**

Marshall Morris be appointed Vice-Chairman of Liverpool Airport Consultative Committee for the 2017/2018 year.

### **3 APOLOGIES**

Apologies were received from:

Cllr Caroline Ashton Frodsham Town Council  
Cllr Steve Ball Halewood Parish Council  
Claire Delahunty Liverpool LEP  
Geoffrey Dormand Wirral Older People's Parliament  
Cllr Chris Ellams Helsby Parish Council  
Cllr Evelyn Hudson Hale Parish Council  
Therese Irving Wirral Older People's Parliament  
Cllr Ralph Oultram Cheshire West and Chester Council  
Cllr Colin Rowan Halebank Parish Council

### **4 DISCLOSURE OF PERSONAL INTERESTS**

There were no declarations of interests.

### **5 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman reminded Members that the General Purposes Sub-Committee had met on 21 October 2016 and following that the Consultative Committee had introduced a Work Plan which would continue to develop through the year, and the Committee had been reviewed, which had been a recommendation from the DfT guidelines for the operation of Consultative Committees.

### **6 MINUTES**

Councillor Michael Roche pointed out that it was Councillor Andy Dams rather than himself that represented Sefton Metropolitan Borough Council at the previous meeting.

Robin Tudor noted that following the decision (Minute 36 refers) the monthly bulletin is circulated to members each month, and he welcomed any suggestions for content.

#### **DECIDED: That**

with the correction that Councillor Andy Dams rather than Councillor Michael Roche represented Sefton Metropolitan Borough Council, the minutes of the meeting of the Consultative Committee held on 18 November 2017 be approved as a correct record and signed by the Chairman.

### **7 MINUTES OF SUB-COMMITTEES**

Marshall Morris, Chairman of the Noise Monitoring Sub-Committee, reminded members about two issues raised at the last meeting:

- There had been increasing complaints from some areas of Liverpool including Garston and Cressington. This could have been because of the Wallasey navigation beacon being temporarily unavailable as it was upgraded. Air traffic was instead being directed by Air Traffic Control which tended to be on slightly different routes.
- There had been a number of complaints from one individual in Blacon, Chester. The individual had consented to having noise monitoring equipment placed in his garden to gather data on aircraft noise.

**DECIDED: That**

the minutes of the meeting of the Noise Monitoring Sub-Committee on 20 January 2017 be received.

**8 PUBLIC QUESTION TIME**

No members of the public were present and no questions had been submitted in advance.

**9 MEMBERSHIP**

The following changes in membership were noted:

- Keith Levin had replaced Jim Addison as rep for Liverpool Airport General Aviation Users Association (LAGAUA)
- Councillor Ron Abbey was now acting as representative for Wirral Council as Bernie Mooney found it difficult to attend alongside her other duties. Ron could also represent Merseytravel.
- Therese Irving had been appointed as representative for Wirral Older People's Parliament as the existing representative had been finding it difficult to attend.

Steve Pearce was nominated as the Committee's representative on the Liverpool John Lennon Airport (LJLA) Airport Transport Forum (ATF) for 2017/2018. There were no other nominations.

**DECIDED: That**

- (1) The changes in membership be noted; and
- (2) Steve Pearce be appointed as the Committee's representative on the Liverpool John Lennon Airport (LJLA) Airport Transport Forum (ATF) for 2017/2018

**10 APPOINTMENT OF SUB-COMMITTEES AND PANELS**

**DECIDED: That**

in accordance with paragraph 8.5 of the Constitution the Noise Monitoring Sub-Committee and General Purposes Sub-Committee be reappointed for 2017/2018 with the Terms of Reference and membership categories as detailed in the Constitution dated September 2015.

**11 ANNUAL WORK PROGRAMME**

Members discussed the Work Programme and suggestions were made for additions to it, including a possible Airport tour in September 2017 and feedback from the UKACCS conference after May 2017.

**DECIDED: That**

the Work programme be noted.

## 12 QUARTERLY REPORT

Robin Tudor, Head of Public Relations, presented the Airport's Quarterly Business Report, covering September to December 2016. Overall, there had been a 6% growth in passenger numbers in the period and 11% increase across the whole year, taking the total to 4.8 million, close to the 5.5 million record high which was in 2009.

Key points (with increases given in comparison with the equivalent period in the previous year) included:

- EasyJet had seen 3% growth;
- Ryanair announced new services and were performing strongly;
- Flybe had increased services;
- Wizz Air increased services to Budapest;
- Blue Air performed well and was due to start more services in March 2017;
- TUI was preparing for a Summer 2017 start;
- The extension of the perimeter fence to the East of the runway was still delayed by finalising legal agreements with Scottish Power;
- The ASQ passenger opinion survey results showed that the Airport was ranked in the top 10 of the 18 monitored airports in 12 of 13 categories and within the top 5 in 11. It outranked Manchester in all 13;
- There were several consultations underway by the Department for Transport and the Civil Aviation Authority. These included: one on runway capacity in the South East, where Liverpool is one of six regional airports noted as key; Airspace Policy, which included an event in Liverpool; surface access, where Liverpool Airport had been quoted and highlighted several times in the consultation report
- The Airport's Air Transport Forum had met and discussed through ticketing, and was to look at marketing for services to the Airport;
- The Airport welcomed a coach service operating 13 return journeys from Manchester Shudehill interchange and Manchester Piccadilly to the Airport;
- the latest phase of the terminal improvement works was underway with a £4million refurbishment of the upper floor of the departure lounge, to be completed by June 2017.

Members discussed some of the items, including the time limit on the free car parking and whether it affected people with hidden disabilities, and whether the tolls on the bridges over the Mersey will affect numbers accessing the airport from the south.

### **DECIDED: That**

the quarterly report be received.

## 13 PASSENGERS WITH HIDDEN DISABILITIES

Christine Smith, Customer Services Manager at Liverpool Airport, gave a presentation detailing the Airport's proposed response to CAA guidelines on dealing with passengers with hidden disabilities.

Hidden disabilities included autism, deafness, blindness and dementia. The Airport had achieved the accolade of an autism friendly airport and staff had been trained to spot and assist people with hidden disabilities, in order to reduce the passengers' stress. Additional signage and adaptations such as quiet route past busy areas had been introduced. Such passengers were invited to identify

themselves if they wished, with a badge, lanyard or wristband. It was intended to introduce any new policy before Autumn 2017.

Some Members objected with the notion of labelling people with hidden disabilities and asked to be included in the discussions about implementing the proposals and responding to the guidelines.

**DECIDED: That**

the current proposals for dealing with passengers with hidden disabilities be noted and Members be invited to formally comment on the proposals.

**14 CORRESPONDENCE**

The Assistant Secretary had included items of correspondence on the agenda which had been sent to him for the Committee, and concerned two issues. One concerned a CAA Community Discussion Forum held in London which the Chairman had dialled in to, and the other issue was events arranged by the Department for Transport concerning runway capacity and airspace changes. One event was to be held in Liverpool.

The Chairman gave some feedback regarding the Discussion Forum which had proved disappointing, being unfocussed, easily distracted by minor issues and not geared toward the regions. He noted that the Forum had potential to be a useful meeting, and Members suggested that we could attempt to remain involved, seek comments from other Consultative Committees, suggest the Forum meets in other regions occasionally and even raise items of concern, such as the policy on passengers with hidden disabilities.

**15 ANY OTHER BUSINESS**

There was no business under this item.

**16 DATE OF NEXT MEETING**

**DECIDED: That**

the dates of meetings for the Liverpool John Lennon Airport Consultative Committee (LJLACC) and the Noise Monitoring Sub-Committee (NMSC) up to the February 2018 Annual General Meeting be confirmed as follows and circulated to members:

<b>NMSC</b>	<b>LJLACC</b>
28 April 2017	26 May 2017
21 July 2017	22 September 2017
27 October 2017	24 November 2017
19 January 2018	16 February 2018

Chairman .....

Date .....

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