

Liverpool John Lennon Airport Consultative Committee

Date : Friday, 15 February 2019
Venue : Cavern Suite, Liverpool John Lennon Airport, L24 1YD
Time : 10.30 am

Agenda

1 Apologies

2 Appointment of Chairman

The Committee's Constitution requires the Consultative Committee to appoint a Chairman at its Annual Meeting. Nominations will be invited at the meeting and in the event of more than 1 nomination there will be a ballot.

The Civil Aviation Act empowers the Airport Company to appoint whoever it wishes as Chairman. The Company's appointee need not be an existing Member of the Committee.

3 Appointment of Vice-Chairman

To appoint a Vice-Chairman until the 2019 Annual General Meeting. Nominations will be invited at the meeting and in the event of more than 1 nomination there will be a ballot.

The Civil Aviation Act empowers the Airport Company to appoint whoever it wishes as Vice Chairman. The Company's appointee need not be an existing Member of the Committee.

4 Disclosure of Personal Interests

As in section 7.6 of the Constitution, If a Member has a personal interest in a matter on the agenda or likely to be discussed at the meeting, they should declare it. It is at the Chairman's discretion if the member can speak or take part in the discussion or vote on the matter.

5 Chairman's Announcements

6 Public question time

The Chairman can be asked a question, and can:

- Answer the question directly or ask another appropriate member

of the Committee to answer, and allow supplementary question(s)

- Place an item on the agenda for the next appropriate meeting to deal with issues raised by the question.
- Decide where in the meeting the question shall be dealt with
- Amend the time allowed for questions, which is normally 30 minutes
- Agree that an answer be provided in writing rather than at the meeting
- Refuse to hear a question where less than 3 days' notice is given to the Secretariat
- Refuse to hear a question if it does not relate to the business and responsibilities of the Committee
- Vary any of the procedures about questions to help the effective conduct of the business of the meeting.

7 Minutes

(Pages 7 - 12)

To approve the Minutes of the meeting held on 12 October 2018, attached.

8 Minutes of Sub-Committees

(Pages 13 - 24)

To receive the Minutes of the Noise Monitoring Sub-Committee held on 18 January 2019, attached.

9 Membership

- (1) To note changes in membership since the last meeting, to be announced by the Assistant Secretary.
- (2) To note any incidences of non-attendance as per Section 3.6 and 3.7 of the Constitution.
- (3) To consider whether to have a young persons representative.
- (4) To formally appoint a representative to the Airport Transport Forum. For information, the Forum is described as follows:

Airport Transport Forum (ATF)

The Liverpool John Lennon Airport (LJLA) Airport Transport Forum (ATF) has the collective responsibility to deliver customer focussed, integrated transport services that are timely, efficient, and environmentally sustainable and that enable the future growth of the airport and in turn the wider City Region.

The ATF will provide senior level strategic leadership to the transport community delivering surface access at Liverpool John Lennon Airport. It will identify short and medium term interventions to deliver better, more efficient, more resilient, services tailored to meet the requirements of customers travelling to and from the airport.

The ATF will identify long term proposals to enhance the transport offer at the airport, ensuring that the necessary quality and capacity exists in the transport network to support any future growth at the airport and

the growth aspirations of the Liverpool City Region.

ATF members will work in a collective, collaborative manner; owning and driving forward the delivery of identified actions and the longer term aspirational schemes.

10 Appointment of Sub-Committees and Panels

(Pages 25 - 30)

To appoint Sub-Committees and Panels. Relevant sections from the Constitution, and current membership, are attached for information.

11 Customer Services update

Update from Christina Smith, Customer Services Executive.

12 Airspace Change

Update by Andrew Dutton, Head of Environment.

13 Quarterly Report

(Pages 31 - 34)

To receive the Quarterly Report by the Airport Company.

14 Aviation Strategy Green Paper: Aviation 2050 – the government’s proposed long-term plan for the future of aviation

(Pages 35 - 48)

To note and possibly comment on this consultation.

The DfT has published the 'Aviation Strategy Green Paper: Aviation 2050 – the government’s proposed long-term plan for the future of aviation' for consultation. The 16 weeks' consultation period closes on 11 April 2019.

A background presentation is attached. The consultation document and its supporting documents are available on the DfT website:

to see the Green Paper and supporting documentation [Click here](#) or use this link:
<https://aviationstrategy.campaign.gov.uk/>

to see press release [click here](#) or use this link:
<https://www.gov.uk/government/news/uk-aviation-industry-set-to-prosper-as-uk-prepares-to-leave-the-eu>

Key policy measures that have been put forward in the consultation and identified by UKACCS include:

- establishing a partnership for sustainable growth with industry, communities and environmental groups
- developing a new passenger charter to enhance the passenger experience
- using air services agreements to maximise the UK’s global reach
- developing the role of airports as catalysts for economic

- growth;
- maintaining global leadership on safety and security
- facilitating growth in General Aviation; and
- addressing barriers to automation, electrification, digitalisation and data sharing.

15 Annual Work Programme

To note the Committee’s Annual Work Programme, attached, and discuss the topics to discuss with the Liverpool Metropolitan Mayor Steve Rotherham who should be attending the next meeting in May 2019.

16 Correspondence

To note the correspondence received by the Secretary for the Committee since the last meeting and the responses made by the Airport Company.

17 Any Other Business

18 Date of next meeting

To agree the following suggested list of dates for the Committee (LJLACC) and the Noise Monitoring Sub-Committee (NMSC):

NMSC	LJLACC
5 April 2019	24 May 2019
19 July 2019	20 September 2019
25 October 2019	22 November 2019
24 January 2020	21 February 2020

19 Exclusion of the Press and Public

If the Chairman considered that are any items should be discussed privately, the press and public would be excluded from the meeting at this point.

20 Any Other Business to be discussed in the absence of the Press and Public

For further information, please contact:

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 HQ, 59 Nicholas Street, Chester CH1 2NP. Email:
 mikea.jones@Cheshirewestandchester.gov.uk

Date of Publication: 6 February 2019

*** The Cavern Suite is on the first floor of the terminal building, beyond the statue of John Lennon.**

Please park in the Multi-storey Short Stay Car Park opposite to the Terminal Building.

(Pages 49 - 50)

PRESENT:

Bob Swann, Chairman of Consultative Committee
 Norman Elias, passenger representative
 Councillor Chris Ellams, Helsby Parish Council
 Mike Elkerton, Disabled Persons representative
 Councillor Edna Finneran, Halewood Town Council
 Cedric Green, North Cheshire Rail Users' Group
 Councillor Michael Green, Lancashire County Council
 Councillor Stan Hill, Halton Borough Council
 Keith Levin, Liverpool Airport General Aviation Users Association
 Jordi Morell, West Cheshire and North Wales Chamber of Commerce
 Alex Naughton, Liverpool City Region Combined Authority
 Simon Osborne, National Trust
 Councillor Steve Parish, Warrington Borough Council
 Steve Pearce, Friends of Liverpool Airport
 Councillor Michael Roche, Sefton Metropolitan Borough Council
 Councillor Colin Rowan, Halebank Parish Council
 Councillor Malcolm Spargo, Hale Parish Council
 Councillor Luke Trevaskis, Hale Parish Council
Others
 Robin Tudor, Head of Public Relations, Liverpool Airport
 Dave Batt, Head of Asset Management
 Andrew Dutton, Head of Environment
 Christina Smith, Customer Services Executive
 Mike A Jones, Assistant Secretary

35 APOLOGIES

Apologies have been received from:
 Councillor Ron Abbey, Wirral Council
 Councillor Caroline Ashton, Frodsham
 Councillor Tony Brennan, Knowsley Council
 Michelle Cameron, Liverpool & Sefton Chamber of Commerce
 Councillor Derek Long, St Helen's Council
 Tony Rice, disabled persons
 Angus Tilston, Wirral Transport Users Association
 Councillor J Wolfson, Liverpool City Council

36 DISCLOSURE OF PERSONAL INTERESTS

There were no disclosures of personal interests.

37 CHAIRMAN'S ANNOUNCEMENTS

The Chairman:

- Informed members that Merseytravel had been subsumed by the larger authority in Liverpool so Committee member Alex Naughton would represent Liverpool City Region Combined Authority and its subsidiary organisations Merseytravel and the LEP

- Informed members that the Airspace and Noise Engagement Group which was run by the Department for Transport had been quite focussed on the South East of England since its creation, including having community groups on it, but there were now two places for UKACCS who could represent all Consultative Committees across the country.

38 MINUTES

DECIDED: That

the minutes of the meeting of the Consultative Committee held on 25 May 2018 be approved as a correct record and signed by the Chairman.

39 MINUTES OF SUB-COMMITTEES

DECIDED: That

the minutes of the meeting of the Noise Monitoring Sub-Committee on 20 July 2018 be received.

40 MEMBERSHIP

The Committee noted that:

- (1) For St Helen's, Councillor Derek Long has been appointed in place of Councillor Barrie Grunewald.
- (2) For Merseytravel, Alex Naughton has been transferred and now represents Liverpool City Region Combined Authority and its subsidiary organisations Merseytravel and the LEP

41 PUBLIC QUESTION TIME

No members of the public were present and no questions had been submitted in advance.

42 COMPLAINTS AND COMPLIMENTS

Christina Smith gave a presentation, which is attached to these minutes, on the comments and complaints received at the Airport in September. It was an improving situation, with 50% more compliments and a third less complaints than the same month in 2017, largely due to technical problems being resolved. Most complaints concerned car parking.

Christina spoke about other issues connected with the customer-facing part of the Airport, including:

- A decline in the availability of foreign workers as Brexit approaches since a number were employed as catering staff at some of the concessions.
- arrivals in poor weather and the lack of a covered walkway was frequently raised in complaints. The low cost airlines felt that air bridges that connected directly to the aircraft door made turnarounds slower so they preferred not to have them. However the Airport was considering providing more covered walkways.
- Liverpool had adopted a butterfly symbol to help people with hidden disabilities to identify themselves to staff. Other airports had begun to use a sunflower symbol so Liverpool has adapted its symbol to be a butterfly on a sunflower.

Members discussed and commented on some of the topics. It was noted that the number of passengers with hidden disabilities may increase from January 2019 when the blue badge scheme for disabled parking was broadened to include some hidden disabilities so more such people would be able to park at the Airport.

DECIDED: That

- (1) the update on complaints and compliments be noted and
- (2) future updates be provided on a suitable timescale.

43 RUNWAY END SAFETY AREA WORKS

Dave Batt gave an update on the Runway End Safety Area (RESA) works. The Airport perimeter fence at the eastern end of the airfield was to be extended to comply with Civil Aviation Authority (CAA) Regulations as part of a RESA to provide improved safety and security. This would be implemented in accordance with the planning permission granted on 30th June 2015 under reference and the subsequent Stopping Up Order which was made on 15 June 2018.

The Airport was finalising the commercial agreements with Halton Borough Council, who were to propose a programme of works. LJLA hoped that these works could commence prior to Christmas 2018 and would take approximately 5 months to complete. This would be firmed up once the programme was agreed.

The stopping up of a length of Dungeon Lane, which was adjacent to the existing boundary fence, and the whole of Ashtons Lane was an essential part of the RESA works in order to comply with CAA Regulations. However before they could be closed, a new bridleway had to be implemented which linked Hale Road directly to Baileys Lane, and Baileys Lane needed to be re-opened to vehicular traffic in order to maintain full public access for both pedestrians and vehicles to the areas south of the airport, continuing pedestrian access to the Oglet Shore and to the Mersey Way path.

Dave showed a plan, which is attached to these minutes, which detailed the extension of the 2.9 m high fence around an adjoining field, a bridleway around the edge of it and the opening of Bailey's Lane. The extension should also prevent fly-tipping on the field.

DECIDED: That

the update on the Runway End Safety Area works be noted.

44 NOISE ACTION PLAN AND AIRSPACE DESIGN UPDATE

Andrew Dutton provided an update on two issues – the draft Noise Action Plan (NAP) and Airspace Design, with a presentation which is attached to these minutes.

The Noise Action Plan had been drafted and circulated to local authorities and to the Committee members. The Plan was refreshed every five years. However, locally the Airport would seek to make improvements and amend it in between if it

was practical/feasible to do so. The NAP would remain a draft until accepted by Defra.

Changing the design of airspace around the Airport followed a set process called CAP1616. A Statement of Need had been submitted to the CAA and a questionnaire had been sent out to Committee members and other bodies as part of Stage 1 of the 7 stage process. There had been a number of responses from LJLACC members and focus groups had been held. The next stage was to report to the CAA. The Design Principles would be used to influence the design of the airspace. Andrew showed diagrams of aircraft movements to illustrate the current routes and the existing restrictions. The proposal was a change in navigation practice from ground based to satellite based which should enable flight paths to be more efficient, and should reduce overall noise as aircraft could line up and have a steady controlled descent from a further distance. Following the next stage there would be designing of options and formal consultation before submission, decision, implementation and review.

DECIDED: That

- (1) the update on the draft Noise Action Plan be noted.
- (2) the update on airspace change be noted.

45 COMMUNITY DISCUSSION FORUM

The Chairman gave feedback from his attendance at the Civil Aviation Authority's Community Discussion Forum on 12 July 2018. The meeting had considered noise abatement, airspace design, considered research, and the design of airport buildings. The main call from members was for respite for those on a flight path who were likely to experience sustained noise. The Forum was still predominantly focussed on Heathrow and the South East but the Chairman was pleased that pressure had encouraged the Forum to hold meetings in venues outside of the South East and broaden the organisations involved rather than focus on those concerned with Heathrow.

DECIDED: That

the update be noted.

46 ANNUAL MEETING OF UK AIRPORT CONSULTATIVE COMMITTEES (UKACCS)

The Chairman and Assistant Secretary had attended the annual national meeting of Airport Consultative Committees in June and introduced the item. The meeting had been split over two days, with the first day being 'internal' business and the second day involving civil servants from various Departments. The full minutes were attached to the agenda with additional comments for items relevant to Liverpool Airport.

DECIDED: That

the minutes on the annual meeting of UK Airport Consultative Committees be noted.

47 QUARTERLY REPORT

Robin Tudor, Head of Public Relations, presented the Airport's Quarterly Business Report, covering April to September 2018. Overall, there had been a 2.4% growth in passenger numbers compared to the previous year which had continued from previous quarters.

Key points (with increases given in comparison with the equivalent period in the previous year) included:

- EasyJet had a load factor of over 90%;
- Ryanair also had a load factor over 90%;
- Blue Air operated 8 routes and was the third largest carrier at the airport;
- General and business aviation had increased 10%;
- The ASQ passenger opinion survey had changed format with Manchester withdrawing from the survey and the results now shown as % rather than as a position rating, so that changes at other airports did not affect the rating for Liverpool. The average score was 83%, which was slightly below the target of 85%;
- There had been a 'drop-in' community event in Hale Village on 19 September with representatives from the Airport, Peel Land and Planning and Peel Energy all on hand to answer any questions from residents, which was likely to become an annual event.
- The latest phase of the terminal improvement works had been completed;
- The airports busiest day in May saw over 30 charter flights to Kiev for a Liverpool football match, as well as a bank holiday weekend and school holiday flights;
- The Airport again received a 5 star rating for punctuality;
- The CAA had rated Liverpool as 'very good' for accessibility;
- There were new routes from airlines Wideroe, easyJet and Wizzair;
- In July was the 85th birthday celebration for the Airport;
- Industrial action had continued throughout the period but there had been no disruption to flights. Robin also confirmed that this industrial dispute had now been settled.

Members discussed issues connected with the Airport and were content with the report and the growth.

DECIDED: That

the quarterly report be received.

48 ANNUAL WORK PROGRAMME

Members noted that there were no urgent items for the meeting scheduled for November, and there was a possibility that the meeting would be cancelled and items deferred until the AGM in February 2019. Any decision on this would be communicated to members.

DECIDED: That

the Work programme be noted.

49 CORRESPONDENCE

Disabled persons representative Tony Rice had requested that an item be included in the agenda which was published on the Daily Mail online website, detailing a wheelchair broken by staff at Barcelona. The article referred to Liverpool Airport which was the destination and could be interpreted that Liverpool staff were responsible, despite them attempting to help the passenger. The newspaper had given very little time for the Airport to investigate and reply.

DECIDED: That

the correspondence and explanation be noted.

50 ANY OTHER BUSINESS

Surface access via Halton Curve

The Chairman and Cedric Green raised a rail transport issue. The Halton Curve construction works had now been completed. Once the new train service commences this would open up rail access from North Cheshire and North Wales. Unfortunately the service was not due to commence until May 2019 and there had been issues of concern, including: the lack of car parking at North Cheshire stations; the fares which should be competitive with Chester to Liverpool using Merseytravel; and the train timetable which will see the earliest arrival at Liverpool South Parkway at 0617 which misses the first flight departures from LJLA at 0600, and needed to ideally arrive about two hours before to allow for check in. Transport for Wales Rail Services commences the new Wales rail franchise from 14 October and were to operate the new service using the Halton Curve so there may be more changes to come.

Disabled access to the from the Wirral

Mike Elkerton, the disabled persons representative, explained that disabled travellers found it difficult to access the Airport directly by bus from the Wirral. Alex Naughton explained that it was a longstanding issue, to which the best solution appeared to be a rail route to Liverpool South Parkway. It was accepted that it was not ideal, though the authorities involved were limited in the help they could provide as it would be a commercial service.

51 DATE OF NEXT MEETING

The next meeting of the Liverpool John Lennon Airport Consultative Committee is scheduled for Friday 23 November 2018 at 10.30 am in the Cavern Suite, Liverpool John Lennon Airport L24 1YD.

Chairman

Date

NOISE MONITORING SUB-COMMITTEE

**18 JANUARY 2019
(10.30 am - 11.30 am)**

PRESENT:

Norman Elias, Passenger Representative (Chairman)
Jim Candlin, Cheshire West and Chester Council
Keith Dooley, Knowsley Council
Councillor Tricia O'Brien, Liverpool City Council
Ian Rushforth, Liverpool City Council
Malcolm Spargo, Hale Parish Council
Bob Swann, LJLACC Chairman
Councillor Jeremy Wolfson, Liverpool City Council
Liverpool John Lennon Airport
Andrew Dutton, Head of Environment
Colin Barnes, Environmental Advisor
Mark Swanton, Apprentice
Secretariat
Mike A Jones, Assistant Secretary

29 APOLOGIES

Apologies had been received from:
Tony Rice, Chairman
Ken Smith, Wirral Council
Ian Gaskill, Knowsley Council
Angus Tilston, Wirral Transport Users Association

30 CHANGES IN MEMBERSHIP

The Assistant Secretary informed members that Jim Candlin had joined the Sub-Committee to represent Cheshire West and Chester Council.

31 MINUTES OF LAST MEETING

DECIDED: That

the minutes of the meeting of the Noise Monitoring Sub-Committee held on 26 October 2018 be agreed as a correct record.

32 NOISE COMPLAINTS LOG

The Sub-Committee considered the Noise Complaints Log, which detailed the complaints received and the responses, for the period 1 October 2018 to 31 December 2018. Colin Barnes gave a presentation to members which included analysis of the number of noise complaints received by date, number of complainants, administrative area and the total number of complaints compared to the previous year. He also detailed the number of engine test runs. The presentation is attached to these minutes.

During the period a total of 3,754 complaints had been received, although 3,742 of these were from one individual, varying between zero and 842 on different days. Besides these there were only 12 complaints, and no more than two on any day.

Members noted the volume of complaints from the one individual. The number of complaints reflected the individual's feeling about the matter but seemed

disproportionate from the Airport and Noise Monitoring Sub-Committee (NMSC) perspective. The Airport proposed to continue to record and report the numbers of complaints from this individual but not investigate the complaints, especially as not all of the complaints were related to Liverpool Airport aircraft movements. The Airport asked that the NMSC support this course of action. The Sub-Committee endorsed this approach.

It was noted that there were no complaints from the Halton area although all flights overflowed on their approach. Members also questioned whether aircraft exhaust fumes were ever complained about. The Airport had not received any complaints in the period about the smell of aviation fuel. Members were reminded that the main cost of airlines was fuel and they would not run engines and burn fuel unnecessarily.

DECIDED: That

the Noise Complaints Log for 1 October 2018 to 31 December 2018 be noted.

33 AIRSPACE CHANGE UPDATE

Andrew Dutton updated members on the proposed airspace change at Liverpool. The process had begun in January 2018 with the submission of a statement of need. The main driver for the change was the switch from ground-based navigation to satellite based procedures. There were seven stages in the process. The first stage was setting design principles. This had been completed, after engagement with NMSC, the Consultative Committee, Air Navigation Service Provider, other Airports etc. The Airport had moved on to defining and assessing possible options, following which would be a public consultation. Andrew noted how complex the airspace was with several airports within 30 miles including Manchester, Hawarden, BAE Warton and Blackpool.

Details of the process and progress could be found on the CAA Airspace Change Portal (<https://airspacechange.caa.co.uk/>)

AGREED: That

the update on airspace change be noted.

34 NOISE MONITORING AND TRACK KEEPING SYSTEM (NM&TKS) DEMONSTRATION

Colin Barnes provided a demonstration of a new system which the Airport had purchased which tracked all flights and noise events at the two fixed noise monitoring terminals and one mobile noise monitoring terminal. It allowed an analysis of all flights but could be narrowed to individual times, aircraft or noises, and included graphical, audio and listed details of the 1,800 flights a day within 30 miles. On behalf of members, he analysed one of the incidents on the noise log and identified the aircraft, its height, noise level and route. The previous tracking system had been analogue and was harder to analyse large data sets.

Officers had yet to complete their training and when done, another demonstration should be possible if the NMSC wished.

AGREED: That

the Noise Monitoring and Track Keeping System demonstration be noted.

35 ANY OTHER BUSINESS

There was no business under this item.

36 DATE OF NEXT MEETING

The next meeting of the Noise Monitoring Sub-Committee was to be set at the Consultative Committee on 15 February 2019 and circulated to all members.

Chairman

Date

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Noise Monitoring Sub Committee
18th January 2019



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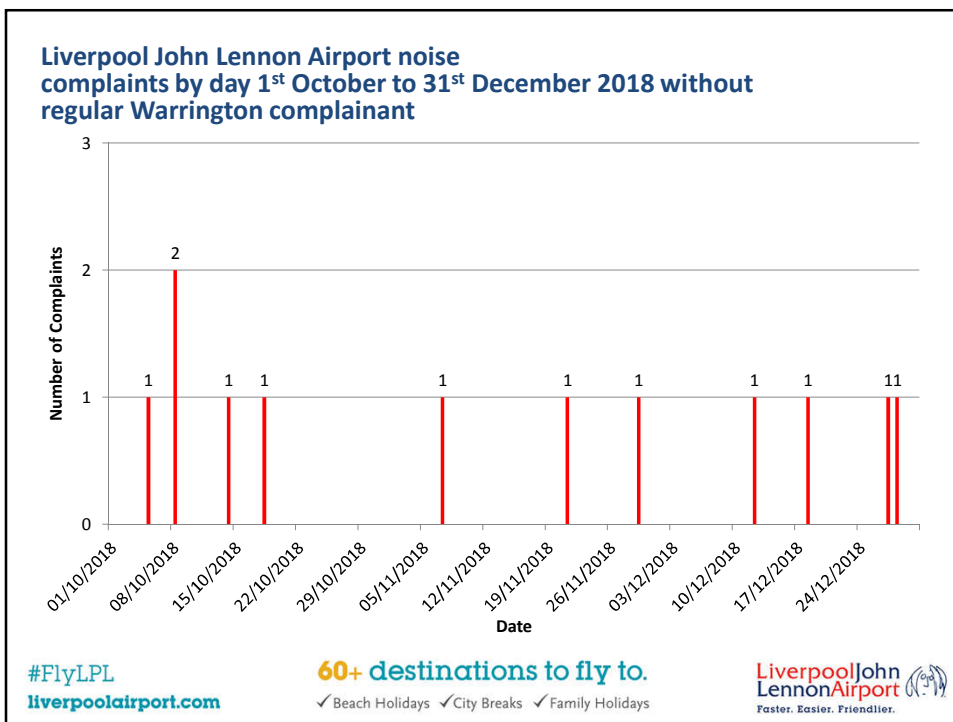
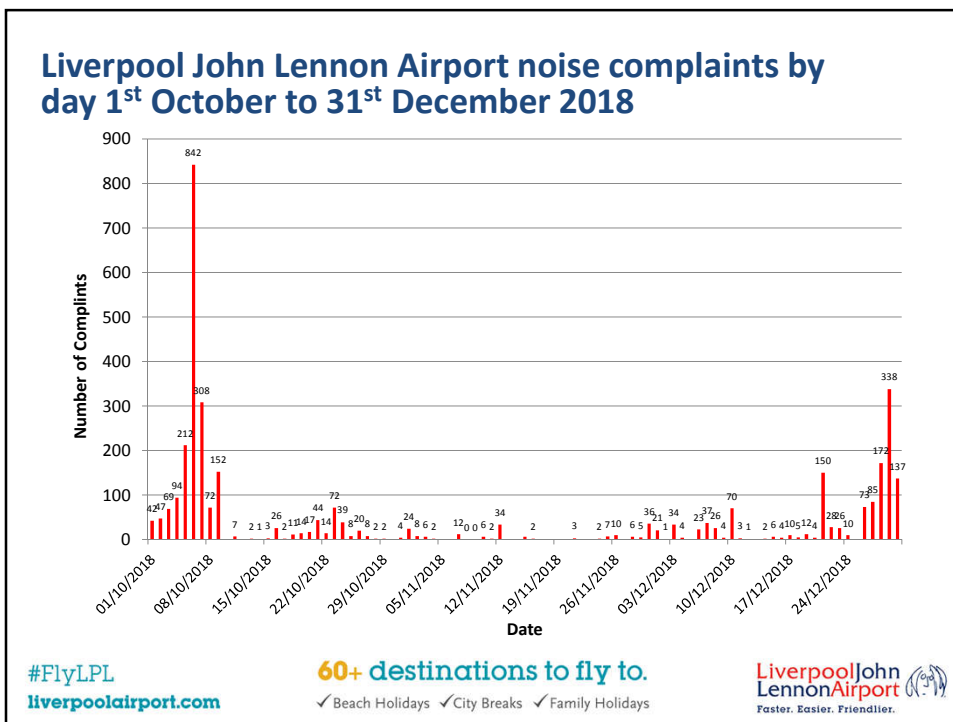
Liverpool John Lennon Airport rolling 15 months movements October 2017 to December 2018

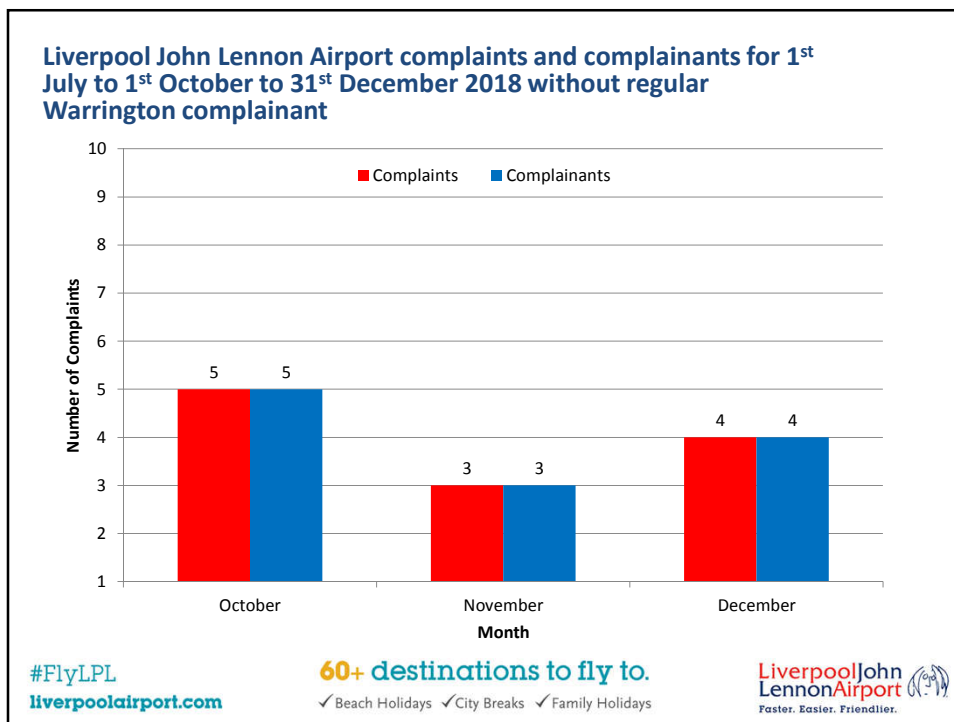
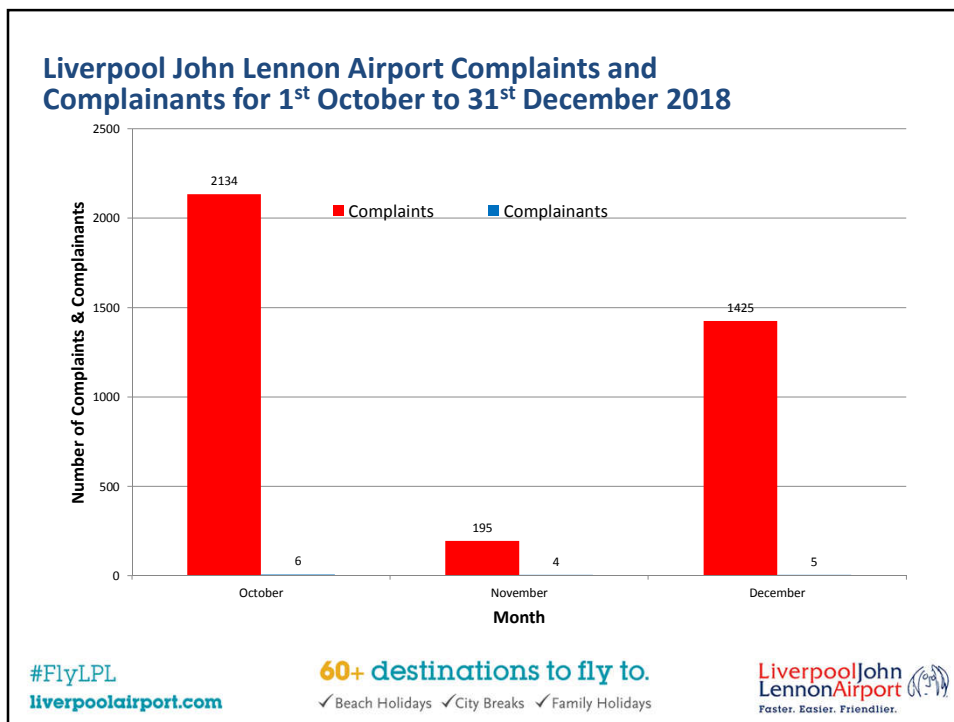
		Club	Commercial	Non Commercial	Other	Total
2017	October	1,923	3,180	138	139	5380
	November	1,983	2,470	141	163	4757
	December	1,047	2,616	90	74	3827
2018	January	1,170	2,550	109	78	3907
	February	1,800	2,455	122	82	4459
	March	1,822	2,841	155	68	4886
	April	2,009	3,115	190	81	5395
	May	2,968	3,343	248	98	6657
	June	2,615	3,187	144	77	6023
	July	2,362	3,322	175	100	5959
	August	2,180	3,465	188	123	5956
	September	2,369	3,349	126	59	5903
	October	2,354	3,292	112	70	5828
	November	1,744	2,560	131	80	4515
	December	1,480	2,720	191	42	4433

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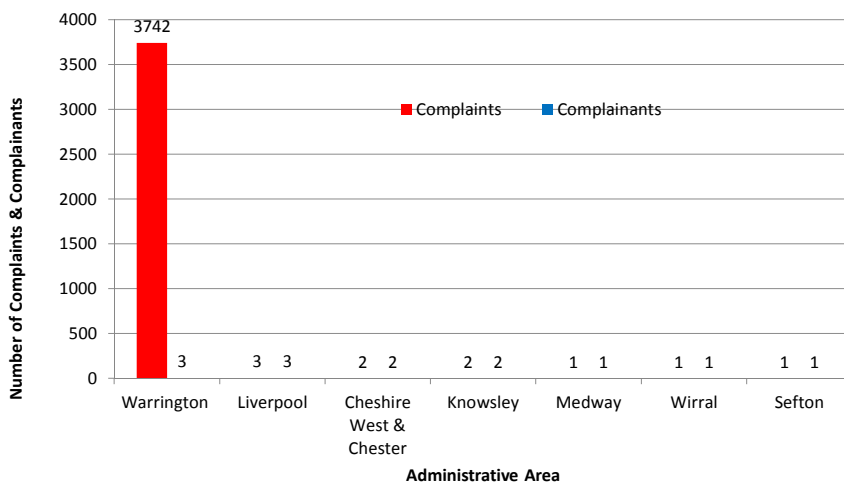
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Liverpool John Lennon Airport number of complaints and complainants from each administrative area for 1st October to 31st December 2018



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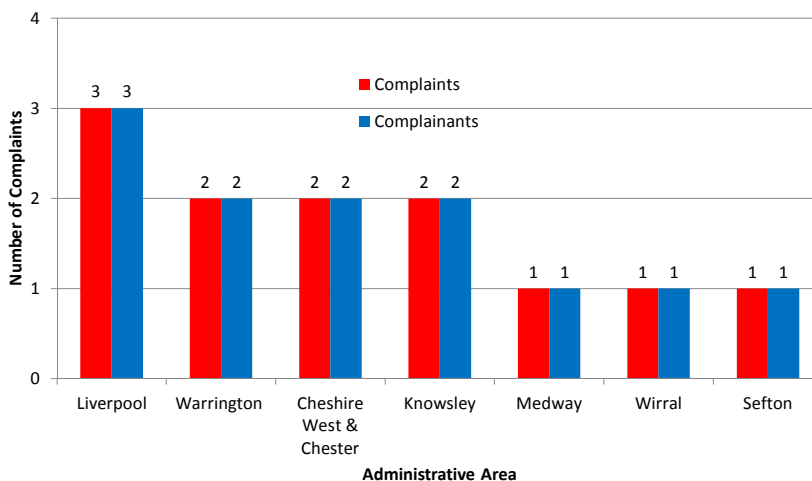
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Liverpool John Lennon Airport number of complaints and complainants from each administrative area for 1st October to 31st December 2018 without regular Warrington complainant



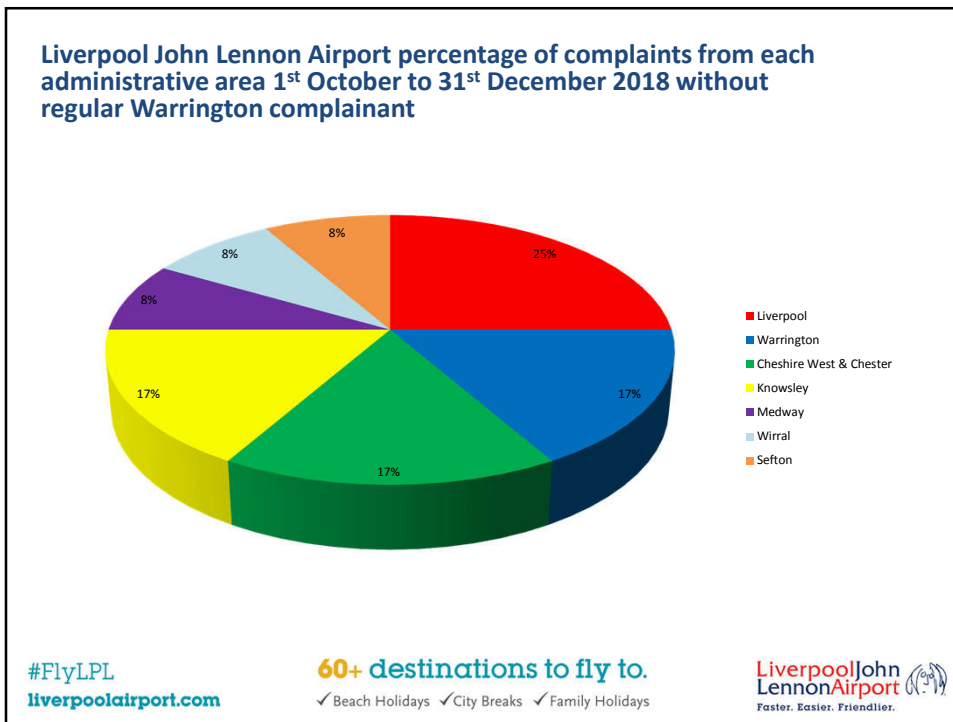
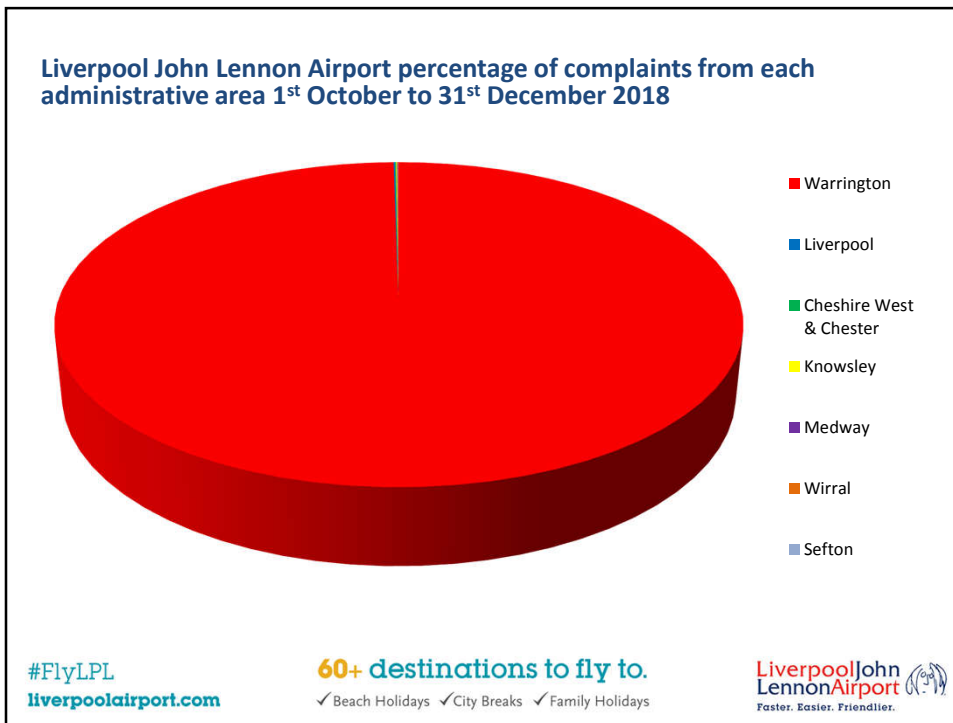
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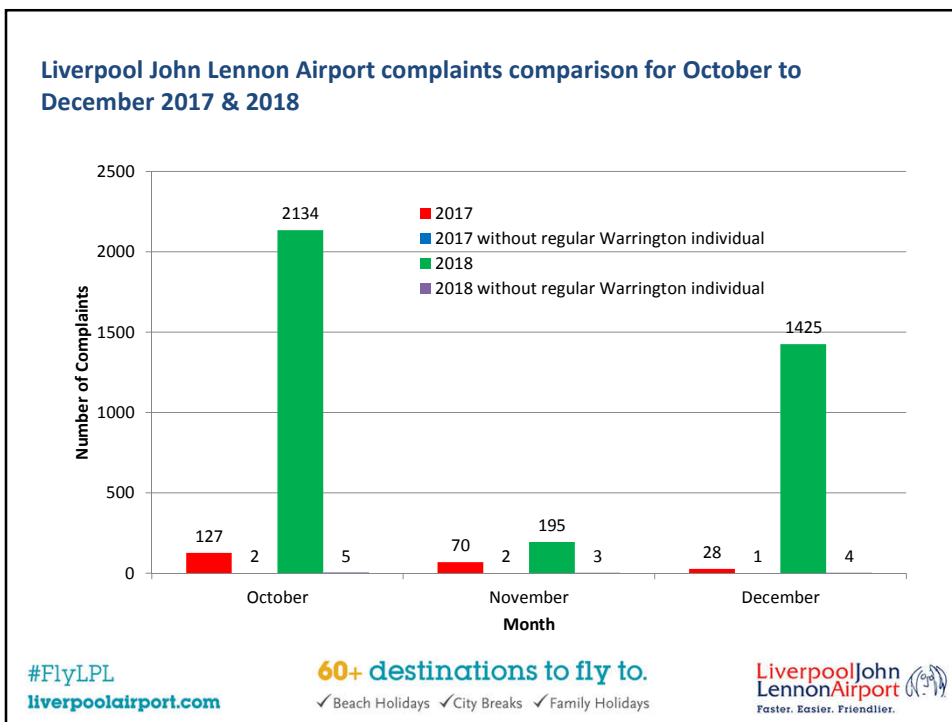
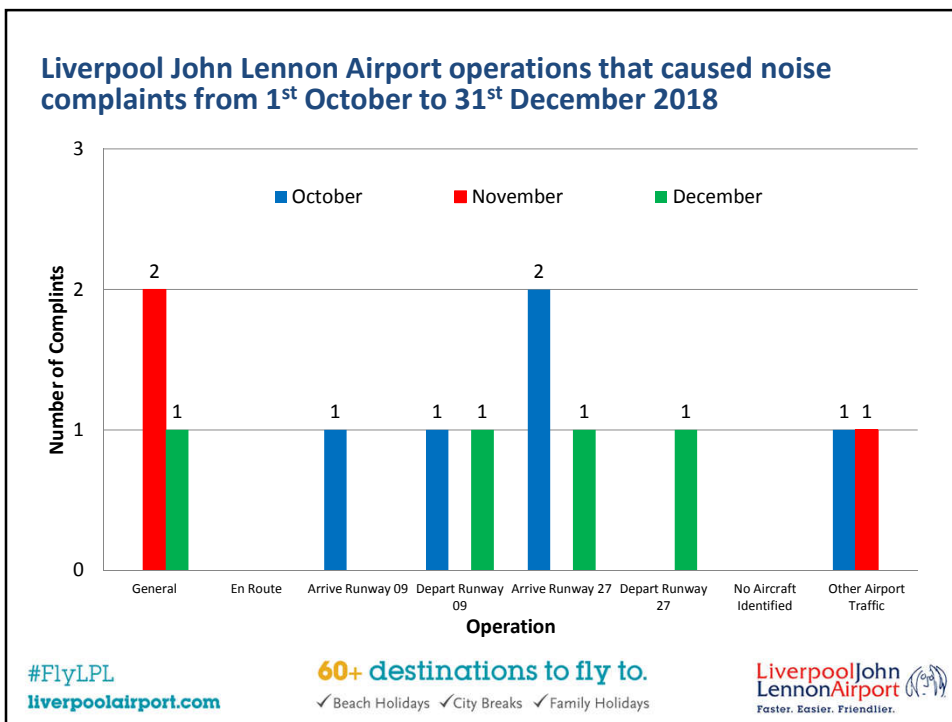
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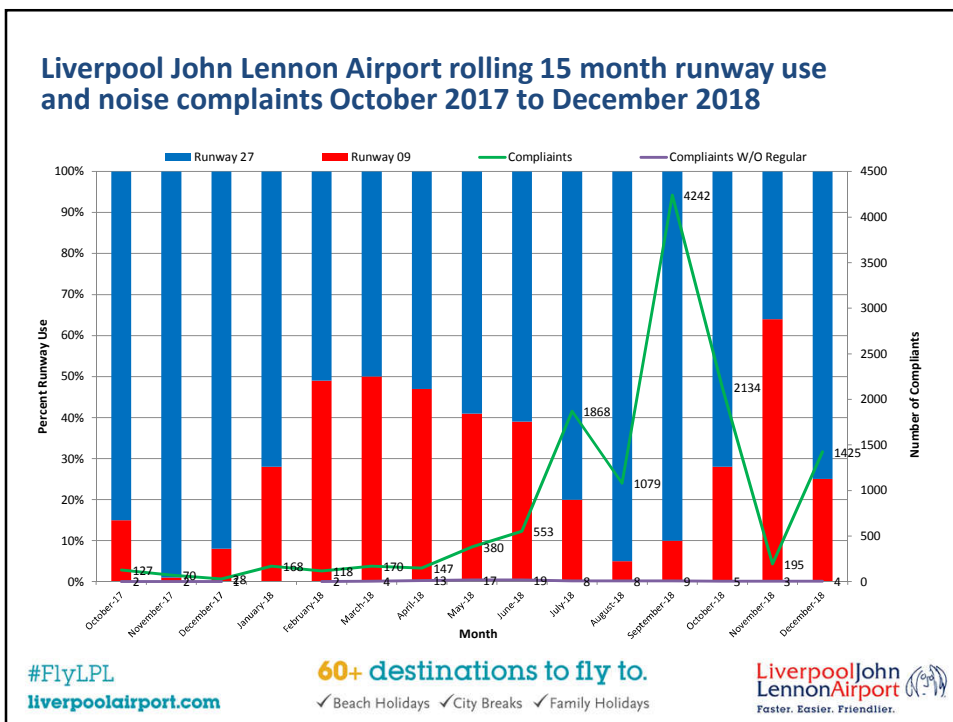
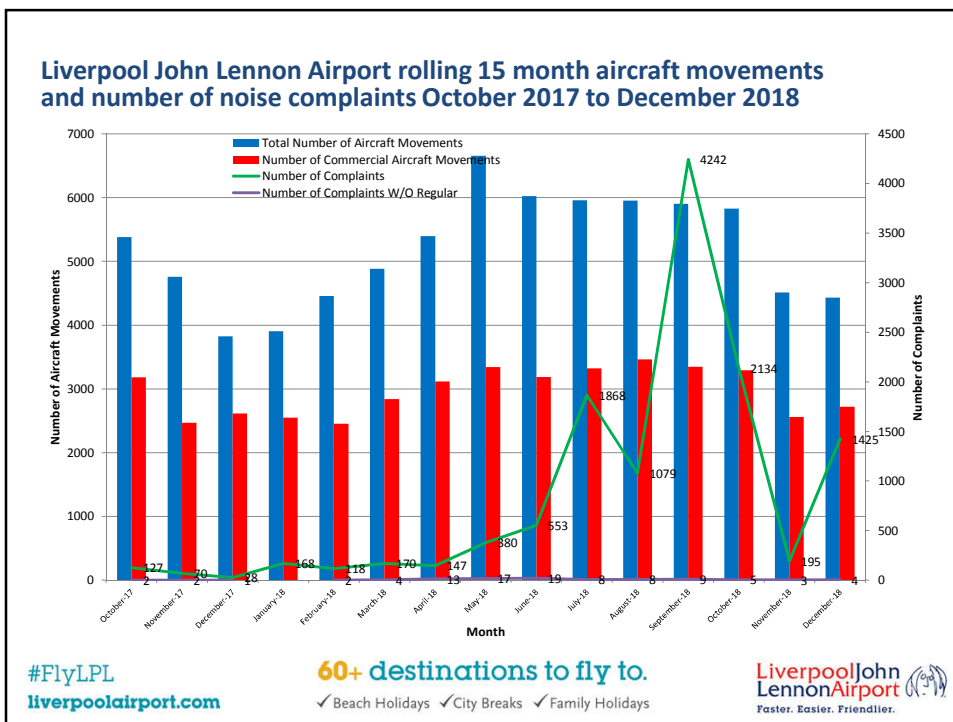
60+ destinations to fly to.

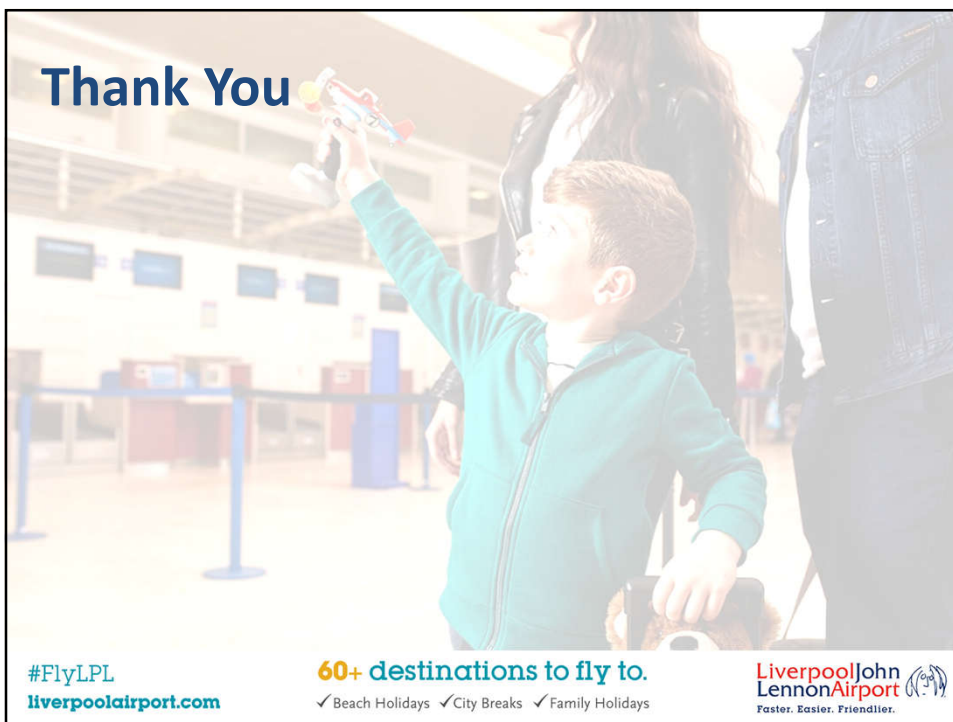
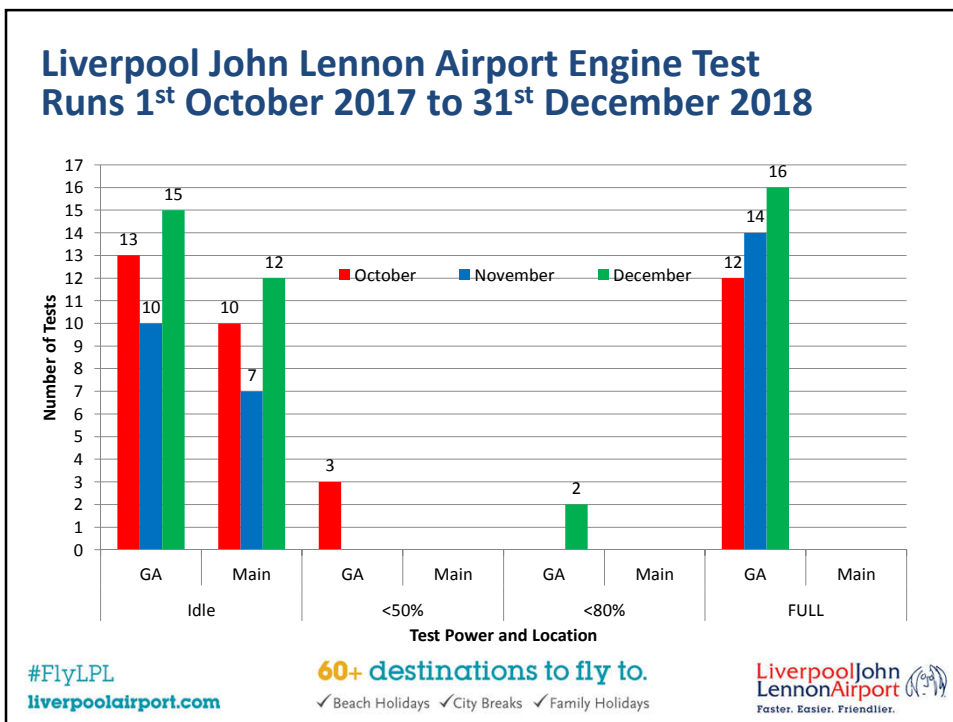
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Liverpool Airport Consultative Committee – Sub-Committees

Extracts from Constitution concerning Sub-Committees

8. SUB-COMMITTEES AND PANELS
 - 8.1 The Committee may appoint Sub-Committees to assist the work of the Committee with such membership and powers as the Committee may decide.
 - 8.2 These Standing Orders will apply to meetings of Sub-Committees except that:
 - (i) a Sub-Committee will appoint a Chairman and Vice-Chairman at its first meeting.
 - (ii) no business will be conducted unless at least three Members are present at a meeting.
 - (iii) the frequency, dates and places of meetings will be at the discretion of a Sub-Committee.
 - 8.3 The Committee may appoint Panels to consider any matter and make recommendations to the Committee.
 - 8.4 A Panel will:-
 - (i) consist of the Chairman and Vice-Chairman of the Committee and at least three other Members.
 - (ii) meet as required in private unless the Committee or the Panel otherwise determine.
 - (iii) otherwise determine their procedures.
 - 8.5 The Committee will decide at its Annual meeting whether to reappoint any Sub-Committee or Panel and may alter its membership or powers or disband it at any other time.
9. URGENT BUSINESS
 - 9.1 With the prior approval of the Chairman, the Secretary may take any action on an urgent matter which cannot await the next meeting of a Committee or Sub-Committee.
 - 9.2 The action taken will be reported to the next meeting of the Committee or Sub-Committee.
10. INFORMATION FOR THE PUBLIC
 - 10.1 In order to secure the widest possible public interest in the business of the Committee:

- (i) the Secretary will circulate agendas and reports to the press and interested bodies when they are distributed to Members of the Committee and its Sub-Committees.
- (ii) the public and the press will be encouraged to attend meetings of the Committee and Sub-Committees.
- (iii) the Secretary with the prior approval of a Chairman of the Committee may issue press releases at any time about the business of the committee.
- (v) a register of attendance will be available which the public and press will be invited to sign.

10.2 Public Questions

- (i) A member of the public may, if present in person at the meeting, address a question to the Chairman of the Committee or Sub-Committee. Any such question must relate to the business and responsibilities of the (Sub) Committee.
- (ii) 3 clear working days notice of questions must be given to the Secretary. Questions will be dealt with at the beginning of the meeting, or immediately prior to any particular item on the agenda to which they relate. The 3 day rule is flexible only at the discretion of the Chairman of the Committee.
- (iii) The Chairman or other appropriate member of the Committee shall respond. Supplementary question(s) will be permitted. A written response may be given if it is not possible to provide the necessary information at the meeting.
- (iv) If necessary, an item shall be placed on the agenda of the next appropriate (Sub) Committee meeting in order to deal with issues raised in the questions procedure.
- (v) The time allocated to questions at any meeting shall not exceed 30 minutes. The Chairman shall have discretion to vary any of these procedures, if it helps the effective conduct of the business of the meeting.

11 CONFIDENTIALITY OF ITEMS OF BUSINESS CONSIDERED BY THE COMMITTEE OR ITS SUB-COMMITTEES OR PANELS

An item of business which in the opinion of the Secretary is confidential in nature shall not be circulated to the Press or public, and shall be included at the end of the agenda to enable it to be dealt with by the Committee or Sub-Committee in the absence of the Press and public. Decisions about confidentiality shall be made by the Secretary in consultation with the Chairman (or Vice-Chairman in his/her absence) and the Managing Director of the Airport.

12 NOISE MONITORING SUB-COMMITTEE

The current terms of reference of the Sub-Committee are as follows:-

- “(1) To be a technical sub-committee of the Liverpool Airport Consultative Committee.
- (2) To meet when required (but at least quarterly).
- (3) To act within the technical role identified within the Section 106 Agreement (dated 13 November 2000 between the Airport Company and Liverpool City Council), in particular to consider and progress issues related to the Airport’s proposed:-
- Quiet Operations Policy
 - Noise Monitoring and Track Keeping System
 - Preferred Noise Routes
 - Sound Insulation Grant Scheme
 - Quota Count System
- (4) To ensure that the reports required to be prepared each year for the Consultative Committee are submitted in accordance with the S106 Agreement, and to advise the Committee as necessary on Noise and Environmental issues.”

Membership

Chairman	1
Chairman of LACC	1
Speke Estate	1
Environmental Health Department at Liverpool City Council	1
Env. Health Dept, Halton	1
Env. Health Dept, Cheshire West and Chester	1
Env. Health Dept Knowsley	1
Env. Health Dept Wirral	1
Env. Health Dept, St. Helens	1
Hale Parish Council	1
Cressington Ward Councillor	1
Speke - Garston Ward Councillor	1
Passengers’ Representative/ Airport Users	1
Arch Under the Bridge	1
South Wirral Community	1
Airlines (currently easyJet)	1
<u>Total</u>	<u>16</u>

Named membership of the Noise Monitoring Sub-Committee:

No	Body to be Represented	Representative	Substitute
1	Chairman	Tony Rice	
2	Vice-Chairman and Passenger Representative	Norman Elias	
3	Chairman of Consultative Committee	Councillor Bob Swann	
4	Speke Estate	Larry Dack	
5	Environmental Health, Liverpool City Council	Paul Farrell	Dr Ian Rushforth
6	Environmental Health, Halton Borough Council	Isobel Mason	Kate Hughes
7	Environmental Health, Cheshire West and Chester Council	Peter Hargreaves	Martin Doyle or Jim Candlin
8	Environmental Health, Knowsley Metropolitan Borough Council	Ian Gaskell	Keith Dooley
9	Environmental Health, Wirral Borough Council	Ken Smith	Norman Joughin
10	Hale Parish Council	Councillor Malcolm Spargo	Councillor Luke Trevaskis
11	Liverpool City Council – Cressington Ward Councillor	Tricia O'Brien	
12	Liverpool City Council – Speke/Garston Councillor	Councillor Jeremy Wolfson	
13	ARCH under the Bridge (formerly Garston under the Bridge Community)	Alan Ascott	
14	South Wirral Community (Wirral Transport Users Association)	Angus Tilston MBE	

13 GENERAL PURPOSES SUB-COMMITTEE

The current terms of reference of the Sub-Committee are:

“To meet when required:

- To consider in detail matters relating to Liverpool Airport and the Consultative Committee, and, where necessary, to make appropriate recommendations to the Liverpool Airport Consultative Committee; and
- To deal with matters of urgency on behalf of the Consultative Committee where a decision is required before the next available meeting of the Committee.”

Membership

Chairman and Vice-Chairman (ex-officio)	2
Disabled Persons	1
Liverpool City Council	1
Hale Parish Council	1
Passenger Representative	1
Friends of Liverpool Airport	1
West Cheshire and North Wales Chamber of Commerce	1
Airlines Representative	1
General Aviation (LAGAUA)	1
<u>Total</u>	<u>10</u>

Meetings frequency: ad hoc

General Purposes Sub-Committee

The proposed named membership is as follows:

Cllr B Swann	(Chairman)
Tony Rice	(Vice-Chairman) and disabled persons
Cllr Jeremy Wolfson	Liverpool City Council
Cllr M Spargo/Cllr L Trevaskis	Hale Parish Council
Mr N Elias	Passenger Representative
Mr S Pearse/ David Lovell	Friends of Liverpool Airport (FOLA)
Mr J Morell	West Cheshire and North Wales Chamber of Commerce
K Levin	Liverpool Airport General Aviation Users Association (LAGAUA)
Airline Representative (easyJet)	(Vacancy)

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QUARTERLY BUSINESS REPORT

1.0 Liverpool John Lennon Airport - Traffic Statistics

Scheduled Passenger Traffic Performance

Passenger numbers have seen a 2.7% growth, carrying 1.1M passengers in Q4 of 2018 an increase of over 30,000 compared to 2017.

Month	2018	2017	Variance (%)
October	467,438	445,602	+4.9
November	330,007	327,548	+0.75
December	349,506	343,155	+1.85
Q4 Totals	1,146,951	1,116,305	+2.7
Annual Totals	5,095,441	4,952,888	+2.9

2018 was a milestone year for the Airport with annual passenger numbers having reached in excess of 5 million for the first time since 2011. There has been an overall growth in passenger numbers over the past 12 months of almost 3%, with over 140,000 more passengers choosing to use the Airport last year compared to 2017. Annual passenger numbers have increased by over 1 million passengers since 2014.

For the fourth quarter of 2018, airline highlights include:

easyJet saw passenger numbers reach over 550,000 in Q4, operating at a load factor of 82%. Toulouse began seasonally in October.

Ryanair carried over 430,000 passengers in the period, with an 85% average load. Ryanair have announced that Paphos will continue for Summer 2019.

Flybe carried over 38,000 passengers in Q4, with a 70% average load factor. The Belfast City route ceased operating in January 2019.

Wizz Air continues to increase capacity at Liverpool, adding destinations and larger aircraft. Three new Romanian routes commenced this winter. For Q4, passenger numbers reached over 63,000 with an average load of 87%.

Blue Air has 5 routes operating from Liverpool in Winter: Malaga, Alicante and Rome with the based aircraft, plus Bacau and Bucharest.

In addition, three four new routes have been announced for 2019. Ryanair will commence services to Copenhagen in April and to Corfu in June, Wizz Air will commence flights to the Black Sea resort of Varna in July and Guernsey based Blue Islands will operate flights to Guernsey from May onwards.

General and Business Aviation

The table below shows that the number of movements relating to General and Business Aviation increased by 13% for the quarter and by 9% for the year overall compared to 2017.

Month	2018 Movements	2017 Movements	Variance (%)
October	2,466	2,061	+20
November	1,875	2,124	-12
December	1,671	1,137	+47
Q4 Totals	6,012	5,322	+13
Annual Totals	26,764	24,540	+9

2.0 Other Matters

2.1 Car Parking

The following shows the recent car park statistics:

	Total no. of transactions
October	158,128
November	119,986
December	131,139

Vehicle crime continued to remain at very low levels, with a crime rate of just 0.002% for 2018. Of just 35 reported vehicle incidents, no vehicles were reported stolen from the car park with just 2 reports of theft from vehicles, with a total throughput for the year of over 1.7m vehicles

2.2 **Planning and Development Matters**

Runway End Safety Area (RESA) works

Some minor works have started with more to commence shortly. A detailed programme of works from Halton BC expected shortly.

Solar Farm

Peel Energy has submitted a planning application to Halton BC for a renewable energy solar farm, to be located within the area of land to be fenced in as part of the RESA works. If approved, this solar farm will supply around 20% of the Airport's electricity demand.

2.3 General Airport update

2018 OAG Punctuality League

LJLA has continued to be one of the UK's best performing airports operationally. The Punctuality League - a report published by OAG, the world's leading air travel intelligence company, shows that Liverpool had the UK's best on time performance record in 2018, with over 84% of arriving and departing flights operating within 15 minutes of their scheduled arrival and departure time.

Liverpool has the 7th best record in the world when compared to airports of a similar size for scheduled flight on time performance.

Airport security queue times

Whilst passenger numbers and choice of destinations continue to rise, the Airport experience for passengers continues to remain one of the UK's best. Queue times for passengers to go through Airport security remained low throughout 2018, with 97% of passengers taking 10 mins or less to pass through security and over 80% taking less than 5 minutes.

Home Office Call for Evidence: airside alcohol licensing at international airports in England and Wales

The Airport recently responded to the Home Office's call for evidence regarding a review of alcohol licencing airside at airports.

Irresponsible drinking and disruptive passenger behaviour at LJLA remains rare. The Airport supports a zero tolerance approach to disruptive passenger behaviour and regularly reminds passengers about the consequences, including the risk of being denied boarding, having a plane diverted and the associated costs, up to two years in prison, an airline ban and a diversion fee up to £80,000 for the most serious in-flight incidents. LJLA does this through active participation in the "One Too Many Campaign" led by the UK Travel Retail Forum (UKTRF), actively promoting the campaign through social media channels and at key stages of the passenger journey throughout the terminal. As a consequence the Airport Company does not support the idea of introducing alcohol licencing airside.

Airport Transport Forum (ATF)

The last ATF meeting was held at the end of October. Updates were provided from Merseytravel regarding the latest rail improvement works, bus and rail operators on their services and the delay in commencement of services over the Halton Curve.

In addition, the Airport updated members regarding the latest 2017 CAA passenger survey. In 2017 there has been an increase in public transport usage from 18% to 19% of all passengers, which taking into account the increase in airport passenger numbers overall, means there have been around 60,000 more public transport users since the 2016 survey was undertaken.

The Airport's staff employee travel survey is now underway with the airport to present the findings at a future meeting.

Terminal improvement works

Work is underway to plan the next phase of terminal improvement works which will concentrate on the Arrivals experience for passengers.

The first part of these works will see the construction of a covered walkway in order to provide weather protection for those passengers arriving on flights that park on contact stands on the eastern apron, similar to the existing facility on the western apron.

In addition, the airport is working with the region's destination marketing organisations to create an improved 'Welcome' experience to promote the Airport as a regional gateway for overseas visitors.

2.4 Press Releases

The following press releases were issued by/with the Airport over the past few weeks:

2 nd October	LJLA Passenger numbers continue to grow into the Autumn
10 th October	Ryanair launches new Liverpool route to Corfu
31 st October	Ryanair launches Liverpool Summer 2019 schedule
15 th November	LJLA sees 5% passenger rise in October
12 th December	Wizz Air bring LJLA early Christmas present with news of another new route
19 th December	LJLA expects busy Christmas and New Year 'getaway' once again
8 th January	Double celebration for LJLA with growing passenger numbers and the UK's best on time performance
28 th January	Blue Islands brings flights to Guernsey from LJLA for Summer 2019



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Aviation 2050

The future of UK aviation

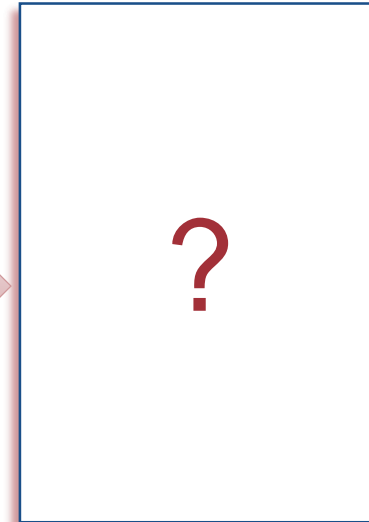
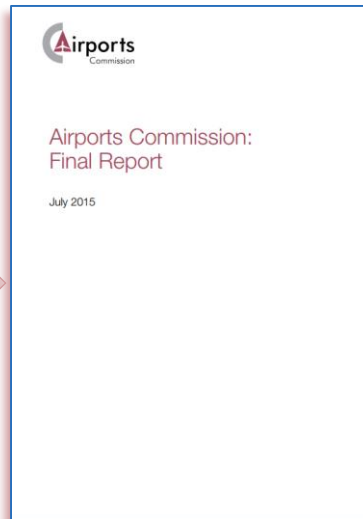
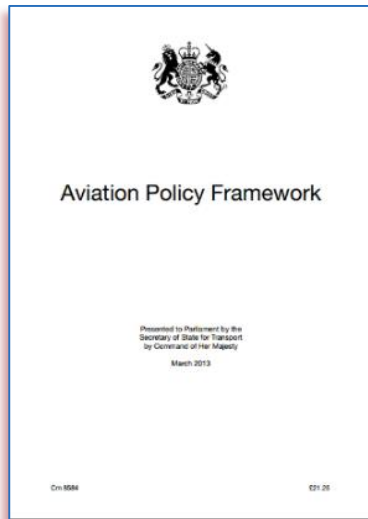
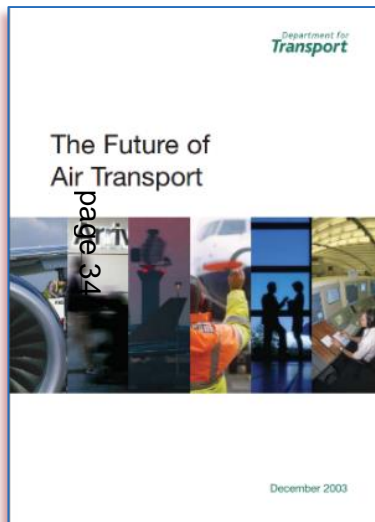
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Aviation Strategy – Story So Far





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There are a number of challenges that Aviation 2050 will help us address

- Global change and shifting markets
- Impact of competition on business models
- Increasing demand
- Changing expectations of passengers
- Environmental impacts
- Making the most of new technology



HM Government

We published a green paper at the end of 2018 that sets out our position on the key issues through to 2050





Aviation 2050: Aim and objectives

To achieve a safe, secure and sustainable aviation sector that meets the needs of consumers and of a global, outward-looking Britain

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1: *Build a global and connected Britain*



2: *Ensuring aviation can grow sustainably*



3: *Support regional growth and connectivity*



4: *Enhance the passenger experience*



5: *Ensure a safe and secure way to travel*



6: *Encourage innovation and new technology*



Aviation 2050 is also considering the case for a strategic network of smaller airfields that support the General Aviation sector



Ensure aviation can grow sustainably

To deliver a partnership for future growth, this objective explores options on:

- identifying the right framework for making decisions on future growth
- modernising our airspace
- ensuring a resilient aviation market
- reducing noise
- improving air quality
- reducing carbon emissions



Partnership for sustainable growth

These seven components are all essential aspects that underpin sustainable growth. When delivered in tandem by all of the players in the industry and government they will form a partnership which will support growth that is sustainable.

- Updating the aviation model
- Assess the needs case for further runways
- Use an NPS model to bring forward growth
- Support airports develop surface access
- Safeguarding of land around airports to allow future growth

Growth

- National noise indicator and planning guidance for noise reduction
- Noise caps, regularly reviewed, monitored and enforced
- New Independent Commission on Civil Aviation Noise

Noise

- Best practice community engagement
- Community amenities, including surface access improvements
- Community funds

Community investment



- Airports making best use of existing runways
- Slots reform to encourage competition and connectivity
- Ensuring resilience at airports

Efficiency

- Government accepts CCC recommendation - emissions from UK-departing flights should be at or below 2005 levels in 2050
- Planning applications to demonstrate they will not prevent UK from meeting its carbon commitments
- Support and strengthen CORSIA
- Negotiate at ICAO for a long term goal for international aviation

Carbon

- Powers to ensure airspace change is brought forward
- DfT & CAA joint leadership
- New governance structure

Airspace modernisation

- Airport level monitoring
- International action on fuel standards
- Surface access and on airport improvements

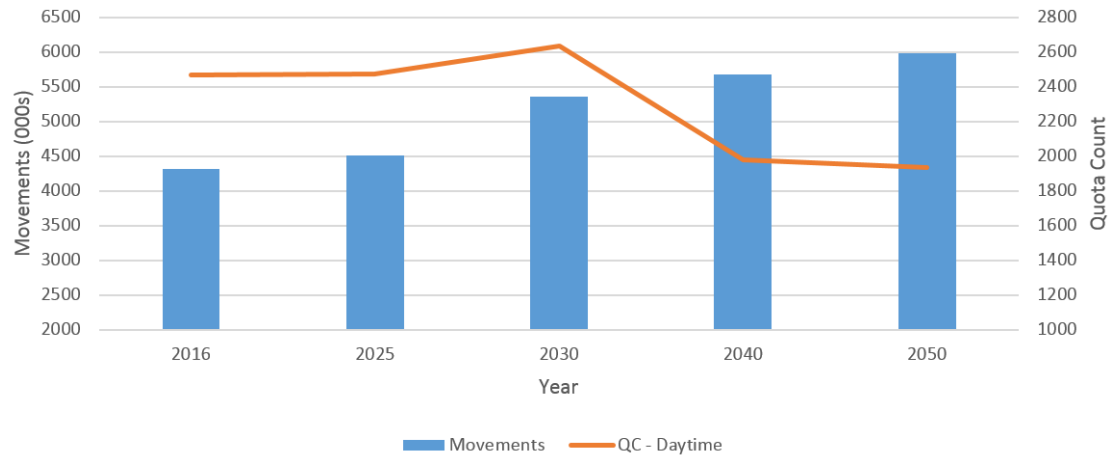
Air Quality



Noise



- CAA analysis (CAP 1731) – shows underlying historic improvements but with some increases in most recent years. Population has increased in some cases despite areas reducing in size. By 2050, noise emission and noise area exposure are expected to reduce compared to today, even with anticipated growth and a new runway at Heathrow.



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- Independent Commission on Civil Aviation Noise (ICCAN) established.
- Interaction with airspace modernisation and changes in the way aircraft fly (PBN). New policies around noise and airspace announced in October 2017.
- Greater public sensitivity to noise.
- Heathrow R3 noise mitigation package.



- A clearer framework with objective focusing on minimising adverse effects, a national indicator to measure industry progress, action to tackle noise at airport level either through noise caps linked to expansion decisions or plans for future noise reduction.
- New guidance on housebuilding and information for homebuyers.
- Improving insulation scheme and community fund offers at airports.
- Incentivising best practice airline operating procedures - better information, targeted controls and sanctions all have a role to play.



- Improving the monitoring of air pollution, including ultrafine particles (UFP).
- Ensuring comprehensive information on aviation-related air quality issues is made available to better inform interested parties.
- Requiring all major airports to develop air quality plans to manage emissions within local air quality targets.
- Validation of air quality monitoring to ensure consistent and robust monitoring standards that enable the identification of long-term trends.
- Supporting industry in the development of cleaner fuels to reduce the air quality impacts of aviation fuels.

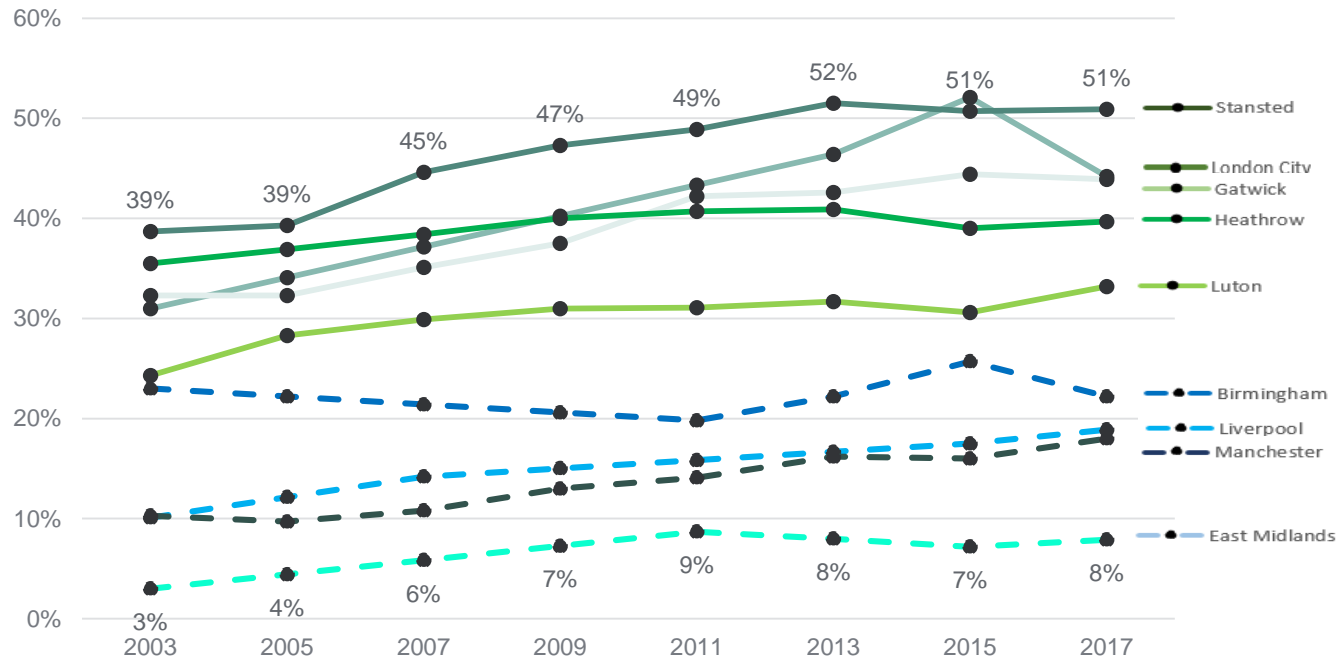


High quality and reliable transport to and from all airports is essential to maintain and improve the UK's regional, domestic, and global connectivity.



- Airports play an important role in the development of regional and local economies, and in order to maximise their benefit as demand increases, continued improvements in surface access will be crucial.
- There is a need for a more structured approach to the planning of surface provision to airports, where transport providers and operators are aware of airport needs and respond effectively and cohesively. **In the Strategy we are consulting on placing Airport Transport Forums (ATF) for airports in a more formal position.**
- Through updated guidance and ATFs, airports will continue to have a variety of tools at their disposal to improve the sustainability of journeys.

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Public transport mode share (%) at selected UK airports since 2003



Government, CAA, industry and consumer groups will work collaboratively to develop and adopt a new Passenger Charter that clearly sets out what passengers can expect through their journey



Passenger Charter

Enablers

- ❖ Performance framework including KPIs to allow monitoring and reporting
- ❖ Expanded enforcement powers for CAA for legal obligations including assistance for passengers with reduced mobility and compensation
- ❖ Establish standards and protections for open data sharing

Before the journey

- Accurate, customisable, easily comparable search information available
- Transparent terms and conditions
- No hidden charges
- Clear sign-posting to pre-notification requirements for special assistance service

During the journey

- Timely information provision during disruption and/or cancellation
- Customer facing staff with improved disability awareness training
- Quality special assistance service with smooth transitions
- Consistent approach on allergies
- Any recommendations from Home Office alcohol licensing consultation
- Disruptive passengers – implementation of existing industry code
- Baggage, including wheelchairs, treated with appropriate care
- Border clearance with service levels

After the journey

- Simplified complaints process
- Consistent early and visible notification of compensation eligibility from airlines
- Simplified compensation claims process, including provision of ADR
- Timely resolution of compensation claims
- Standard approach to wheelchair compensations



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How you can become involved in the conversation

- Visit: <https://aviationstrategy.campaign.gov.uk/>
- Email: aviationstrategy@dft.gsi.gov.uk
- Respond to the consultation
- Come and speak to us directly

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Liverpool Airport Consultative Committee

Annual Work programme

2019 - 2020

Meeting	Items	Detail
15 February 2019 Annual General Meeting	Procedural items	Appointment of Sub-Committees and representative on Air Transport Forum; setting dates for meetings
24 May 2019	Liverpool Mayor	To discuss their vision
	Dubai - Most Accessible Airport	Update from Tony Rice on his involvement with Dubai Airport
20 October 2019	UKACCS national conference	Minutes
22 November 2019		
14 February 2020 Annual General Meeting	Procedural items	Appointment of Sub-Committees and representative on Air Transport Forum; setting dates for meetings

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