

PRESENT:

Councillor Bob Swann, Chairman of Consultative Committee
Councillor Caroline Ashton, Frodsham Town Council
Michelle Cameron, Liverpool & Sefton Chamber of Commerce
Normal Elias, passenger representative
Councillor Chris Ellams, Helsby Parish Council
Cedric Green, North Cheshire Rail Users Association
Councillor Stan Hill, Halton Borough Council
Councillor Evelyn Hudson, Hale Parish Council
Jordi Morell, West Cheshire and North Wales Chamber of Commerce
Alex Naughton, Merseytravel
Councillor Steve Parish, Warrington Borough Council
Steve Pearse, Friend of Liverpool Airport
Tony Rice, disabled persons representative
Councillor Michael Roche, Sefton Metropolitan Borough Council
Angus Tilston MBE, Wirral Transport Users Association
Councillor Jeremy Wolfson, Liverpool City Council
Others
Robin Tudor, Head of Public Relations, Liverpool Airport
Andrew Dawson, Head of Environment
Christina Shields, Customer Services
Mike A Jones, Assistant Secretary

1 APOLOGIES

Apologies have been received from:

Councillor Rob Abbey	Wirral Council and Merseytravel
Councillor Michael Green	Lancashire County Council
Councillor Barrie Grunewald	St Helen's Council
Keith Levin	Liverpool Airport General Aviation Users Association
Marshall Morris	Vice Chairman
Councillor Brian O'Hare	Knowsley Council
Simon Osborne	National Trust
Councillor Ralph Oultram	Cheshire West and Chester Council
Councillor Colin Rowan	Halebank Parish Council

2 APPOINTMENT OF CHAIRMAN

The Assistant Secretary invited nominations for the role of Chairman.

Councillor Stan Hill nominated Bob Swann, seconded by Angus Tilston.

There were no other nominations.

DECIDED: That

Bob Swann be appointed Chairman of Liverpool Airport Consultative Committee for the 2018/2019 year.

Bob Swann in the Chair

3 APPOINTMENT OF VICE-CHAIRMAN

The Chairman invited nominations for the role of Vice-Chairman of the Consultative Committee.

Bob Swann nominated Tony Rice, seconded by Jordi Morell.
Stan Hill nominated Norman Elias, seconded by Steve Pearse.

There were no other nominations.

Norman asked to withdraw his nomination.

Tony Rice gave details of his background with over 30 years' experience, including many years of being a Chairman. He was an advocate of disability rights, and passionate about air travel and Liverpool Airport in particular.

DECIDED: That

Tony Rice be appointed Vice-Chairman of Liverpool Airport Consultative Committee for the 2018/2019 year.

4 DISCLOSURE OF PERSONAL INTERESTS

There were no disclosures of personal interests.

5 CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

6 MINUTES

DECIDED: That

the minutes of the meeting of the Consultative Committee held on 24 November 2017 be approved as a correct record and signed by the Chairman.

7 MINUTES OF SUB-COMMITTEES

It was noted that 220 of the 225 noise complaints, on the Noise Log submitted to the Noise Monitoring Sub-Committee, were from one individual, who had been invited to the next meeting of the Sub-Committee.

It was also noted that Marshall Morris had submitted his resignation as Chair of that Sub-Committee and a Chair would have to be elected at the next meeting. It was hoped that Marshall would attend the next meeting of the Consultative Committee to thank him for his many years of service.

DECIDED: That

the minutes of the meeting of the Noise Monitoring Sub-Committee on 26 January 2018 be received.

8 PUBLIC QUESTION TIME

No members of the public were present and no questions had been submitted in advance.

9 MEMBERSHIP

The Assistant Secretary informed the Committee that there had been no changes in membership since the last meeting to report, and detailed the ongoing issues of non-attendance which were noted at the last meeting. He also detailed four positions on the Committee which had been vacant for at least a year: the travel industry representative; freight operators; concessionaires; and airlines. It was noted that it was hard for representatives of any of these categories to justify attendance at meetings when so few of the items were of relevance to them, although their input on particular issues would be welcomed.

The representative on the Airport Transport Forum required appointing at this meeting.

Bob Swann nominated Steve Pearse.

There were no other nominations for representative although Jordi Morrell was willing to be a reserve representative.

DECIDED: That

- (1) the positions on the Consultative Committee for representatives of the travel industry, freight operators, concessionaires, and airlines be removed from the membership list and individuals invited if there were items particularly relevant to them;
- (2) Steve Pearse be appointed as representative on the Air Transport Forum for the 2018/2019 year, with Jordi Morell as reserve.

10 APPOINTMENT OF SUB-COMMITTEES AND PANELS

DECIDED: That

in accordance with paragraph 8.5 of the Constitution the Noise Monitoring Sub-Committee and General Purposes Sub-Committee be reappointed for 2017/2018 with the Terms of Reference and membership categories as detailed in the Constitution.

11 QUARTERLY REPORT

Robin Tudor, Head of Public Relations, presented the Airport's Quarterly Business Report, covering October to December 2018. Overall, there had been almost 3% growth in passenger numbers compared to the previous year which was already significantly up on previous years. The annual total was less than 50,000 short of 5 million passengers.

Key points (with increases given in comparison with the equivalent period in the previous year) included:

- EasyJet had put on 4 new routes on sale for Summer 2018 and achieved a load factor of 86%;
- Ryanair was broadly the same as last year;
- Flybe had load factors 10% higher;
- WIZZ air increased capacity with a new aircraft and increased passenger numbers by 64% with 90% load factor;
- Blue Air had a 83% increase in passengers and announced two new services;

- General and Business Aviation aircraft movements decreased by 15%. A new executive jet centre was scheduled to open in Spring 2018 with dedicated facilities;
- in 2017 there were 1.8 million vehicle visits to the car park, and only 37 incidents, none of which involved theft;
- The extension of the perimeter fence to the East of the runway was still delayed awaiting signing off by Liverpool City Council;
- The ASQ passenger opinion survey results showed that the Airport was ranked in the top 7 of the 18 monitored airports in 10 of 14 categories and within the top 5 in 6 categories. Improvements had included remodelling the arrivals area, making passport control larger. It was noted that improvements at other airports could reduce Liverpool's place in the rankings;
- John Irving had been appointed as the new CEO of the Airport Company;
- the Punctuality League had revealed that Liverpool was the 7th best record in the world for scheduled flights on time compared to similar sized airports, and 13th against all airports of all sizes around the world;
- An emergency exercise had been carried out on the River Mersey by Merseyside Fire and Rescue to test procedures for an aircraft incident in the river;
- The Airport Transport Forum had met in January 2018 with a progress report regarding the Surface Access Strategy and an update from their Marketing Sub-Group;
- Liverpool City Council was withdrawing the Tourist Information Centre at the Airport as part of a reduction within the service throughout the city.

Members discussed the report, including aspects such as the increased number and size of aircraft based at the airport, car parking options, bus routes, rail improvements and Brexit.

DECIDED: That

the quarterly report be received.

12 PLAS/FASI-N AIRSPACE CHANGE PROCESS

Andrew Dutton spoke about the review of the airspace in the North of England and in particular the proposed changes around Liverpool Airport. The Airport will be following a defined change process (CAP 1616). As part of this process the Airport was seeking to engage with the Consultative Committee and Noise Monitoring Sub-Committee over establishing design principles, but was concerned that the engagement needed to reach the most appropriate person within each organisation.

After a discussion a questionnaire, with accompanying contact details and an open invite to meet the Airport, was thought to be the most appropriate method of reaching and engaging with the correct individuals in organisations that were represented on the Committee.

DECIDED: That

a questionnaire, with contact details and open invite to a meeting, be prepared for member organisations regarding the proposed airspace change.

13 CONSTITUTION

There had been a minor change in the Committee's Constitution to comply with the General Data Protection Regulation which would come into force on the date of the

next meeting. The previous version included the names of all members of the Committee, but since they should no longer be accessible if they left their position and the Constitution could only be amended by the Committee, there may be periods where the names were still available when they were not allowed to be. To resolve this, names had been removed from the Constitution document but it was proposed that a contact list, with such contact details as each member was willing to have published, would be created by the Secretariat and published on the website, to be updated upon any changes in membership.

DECIDED: That

the updated Constitution be agreed and the Secretariat create a list of members with contact details.

14 MOST ACCESSIBLE AIRPORT

Tony Rice spoke about his involvement with Dubai Airport. Tony had a background as a Disabled Access Officer with Liverpool City Council and had worked with the police in Britain and Dubai on disability awareness.

In 2006 the United Arab Emirates had passed equality legislation and had an ambition to be the most open community in its dealings with, and accessibility for, people with disabilities. As part of this, Dubai Airport had an ambition to be the world's most accessible airport. It had identified that people's attitudes were the hardest barrier and had begun a series of disability awareness training events, starting in January 2018 with senior managers. This would continue through middle managers and then 'champions' in all sections and locations. It was noted that Government Departments including the Airport had been trying to outdo each other in their ambition, and the Airport was trying to gain the title of most accessible institution from the police. In addition to training, 2% of the workforce had to have a registered disability. By 2020, it was planned that 5,000 staff at the Airport would be trained, and decision making would include workgroups to consider disabled people.

Tony would continue to provide updates on the Airport's work and ambitions at future meetings.

15 ANNUAL WORK PROGRAMME

Members discussed the Work Programme and suggestions were made for amendments to it, including: the removal of the CAA Open Day in Manchester until a date was announced for it; changing the dates to 2018 and 2019; and the addition of an update on the Liverpool City Region rail improvement works for the May 2018 meeting.

DECIDED: That

the Work programme be noted and updated for the next meeting.

16 CORRESPONDENCE

There was no correspondence to report.

17 ANY OTHER BUSINESS

There were no items of additional business.

18 DATES OF NEXT MEETINGS

DECIDED: That

the next meetings for the Liverpool John Lennon Airport Consultative Committee (LJLACC) and Noise Monitoring Sub-Committee (NMSC) be as follows and circulated to members:

NMSC	LJLACC
20 April 2018	25 May 2018
20 July 2018	21 September 2018
26 October 2018	23 November 2018
18 January 2019	15 February 2019

All meetings to be held at 10.30 am in the Cavern Suite, Liverpool John Lennon Airport L24 1YD.

Chairman

Date